

Bordon Junior School

TERMS OF REFERENCE for SPECIAL EDUCATIONAL NEEDS (SEN) GOVERNOR

The Governor for Special Educational Needs (SEN) is a named post for a single school Governor.

Responsibilities of the SEN Governor are to:

- Liaise with the appropriate member(s) of staff including the Head teacher and SENCo by meeting at regular intervals throughout the year.
- Visit the school with the purpose of gathering information concerning the area of responsibility and to increase their knowledge of the school.
- Regularly report to the Governing Body through meetings of the Curriculum Working Party on developments and progress within the area of responsibility
- Raise the profile of the area of responsibility when related matters are considered by the Governing Body.
- Attend training as deemed appropriate to carry out duties.
- Monitor SEN work in the school taking account of the differing needs of the individual pupils and adults.
- Ensure the SEN register is kept up to date and audited.
- Ensure that the SEN Policy is reviewed annually.
- Ask about resources allocated to SEN from the school budget.

These terms of reference will be reviewed annually in the summer term.